## Department of Veterans Affairs

## **NVWG VOLUNTEER APPLICATION**

All completed and signed applications NVWGPhillyVolunteer@va.gov. Questions? (215) 823-7800. Please keep in mind that the reporting times listed are one hour before the event starts. Please refer to Games Schedule of Events for actual event start times. SPORTING EVENTS Table Tennis Gild (All day event.) Weightlifting Convention Center, Philadelphia Convention Center, Philadelphia Moorestown High School, New Jersey 8/14 🛄 7 a.m. 8/13 □ 7 a.m. □ 12 p.m. 8/15 🔲 8 a.m. Weigh-in 8/15 🖸 7 a.m. 📮 12 p.m. 8/16 🖵 6 p.m. Track (All day event.) Air Rifle/Air Pistol Softball Moorestown High School, New Jersey 8/13 □ 7 a.m. □ 12 p.m. Convention Center, Philadelphia Convention Center, Philadelphia 8/13 □ 7 a.m. □ 12 p.m. 🖵 6 p.m. 8/16 □ 7 a.m. □ 11:30 a.m. Bowling (All day event.) □ 7 a.m. □ 12 p.m. □ 6 p.m. 8/14 Trapshooting 8/16 at 8 a.m. (All day event.) Laurel Lanes, New Jersey 8/15 🖵 7 a.m. Pine Valley Gun Club, New Jersey 8/13 □ 5 p.m. □ 12 p.m. 8/14 □ 5 p.m. □ 12 p.m. □ 2 p.m. Power Soccer 8/16 🗳 8 a.m. All day event. Convention Center, Philadelphia Archery 8/16 at 7 a.m. Basketball 8/14 🗳 6 p.m. Convention Center, Philadelphia Moorestown High School, New Jersey 8/15 □ 7 a.m. □ 5:30 p.m. 8/13 🗳 5:30 p.m. □ Boccia 8/17 at 5 p.m. 🖵 8 a.m. 8/16 8/14 🖵 5:30 p.m. Convention Center, Philadelphia 8/17 📮 12 p.m. 8/17 🛄 12 p.m. **Swimming** 8/16 at 6 p.m. Quad Rugby 9 Ball Kroc Center, Philadelphia Convention Center, Philadelphia Downtown Marriott, Philadelphia 8/15 □ 7 a.m. □ 5:30 p.m. □ Handcycling 8/17 at 6 a.m. 8/14 🛄 7 a.m. 8/17 🖵 2 p.m. West River Drive, Philadelphia 8/15 □ 7 a.m. □ 12 p.m. □ Motor Rally 8/17 at 6:30 a.m. Independence National Historical Park, Philadelphia **ONGOING NEEDS Runner** Closing Celebration Block Party □ Hospitality/Hotel □ VIP Reception-Opening Memorabilia Opening Ceremonies □ Site set-up □ Water/Ice/Towels Transportation Closing Ceremonies Media Center & Support □ Kids Day □ Hospitality/Airport (8/11) Command Center □ Expo (8/12 only, 9AM-4PM) Media Kickoff Athlete registration □ Fans in the stands □ VIP Reception-Closing Awards Ceremonies □ Hospitality/Airport (8/18) ATHLETE MEALS 8/13 8/14 8/15 8/16 8/17 🖵 6 - 9 a.m. **G** - 9 a.m. □ 10:30 a.m. - 1:30 p.m. □ 4:30 p.m. - 6:30 p.m. □ 4:30 p.m. - 6:30 p.m.. □ 4:30 p.m. - 6:30 p.m.. □ 4:30 p.m.. **GENERAL AVAILABILITY** 8/12 8/13 8/14 8/15 8/16 8/17 □ 8 a.m. - Noon 🛾 8 a.m. - Noon 8 a.m. - Noon 🛾 8 a.m. - Noon □ 8 a.m. - Noon 🛾 8 a.m. - Noon Noon- 4 p.m. 4 - 8 p.m. or later HIGH SCHOOL STUDENTS ONLY Are you seeking credit for hours for community service/graduation?  $\Box$  No  $\Box$  Yes If yes, how many hours: SPECIAL SKILLS AND QUALIFICATIONS Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or through other activities, including hobbies or sports. Feel free to use a separate sheet for listing skills/qualifications. AGREEMENT AND SIGNATURE By submitting this application I certify that my answers are true and complete to the best of my knowledge. I understand that I will need to participate in an information session and/or specific training depending on my volunteer assignment. Completion of this application does not ensure selection.

## **Brief Overview of Volunteer Assignments and Needs**

This is not all inclusive, but a representation of opportunities.

Air Gun Assistant – assist officials and venue coordinator with various air gun tasks such as repair targets, score targets; experience in target shooting (on-site training provided)

Awards Assistant – assist awards committee with various tasks such as retrieve award standings, organize awards and presenters

**Basketball** – assist officials and venue coordinator with running of game such as knowledge of basketball and ability to keep up with action on court (on-site training provided)

**Bowling** – assist officials and venue coordinator with various tasks such as register bowlers, retrieve balls, assist athletes as needed; score game manually or by computer; understanding of bowling scoring

**Classification assistants** – assist classification coordinator with various tasks during registration such as meet and greet athletes

**Communication assistant** – assist chair of command center such as assure communication between command center and games sites

**Expo Assistant** – assist PVA and Expo Chair with various tasks such as assist vendors with finding booths, assist with finding supplies, ability to stand on feet for long duration

**Field Event Assistant** – assist officials and venue coordinator with running of field events such as record distances for field events, retrieve implements, measure distance, work as statistician, ability to withstand long hours outdoors (on-site training provided)

**Hospitality/Airport Assistant** – assist hospitality committee chair with meeting needs at airport such as welcome NVWG participants and guests, distribute info about city, transportation to hotel

Hospitality/Hotel and Games Assistant – assist hospitality committee chair with hospitality needs during the games such as man hospitality booths at hotel and games site; provide info about games and city

Luggage Handler - assist hospitality and transportation committee chairs such as assist athletes with luggage

**Meal Assistant** - assist meals committee chair in various duties such as assist athletes to tables, assist with beverages and carrying of trays if necessary, interact with athletes

**Motorized Rally Assistant** – assist officials and venue coordinator with various tasks such as man check point stations and ask questions; assist Veterans through course; help organize athletes at start; check-in athletes as they arrive; collect rally sheets and tally scores; walk a one mile course possibly outside with heat precautions (on-site training provided)

**Opening Ceremonies Lead Usher** – assist opening ceremonies chair with tasks such as assist with organizing and lining up of participants for parade of athletes; dress code required (khaki pants or skirt, NO shorts)

**Opening Ceremonies Ushers** – assist opening ceremonies chair with tasks such as guide participants to state sign and escort VIP's to reserved seating area; dress code required (khaki pants or skirt, NO shorts)

**Quad Rugby Assistants** – assist officials and venue coordinator with running of game such as keep the time clock; keep score book stats; keep time-in/time-out; deliver towels and water (on-site training available as needed)

**Medical Staff Runner** – assist medical staff team with transporting such as answer pages/calls; must work efficiently (this assignment is not to provide medical care, but assist medical team as needed)

**Swimming Assistant** – assist officials and venue coordinator such as with swim meet; timers, runners, lifters, water and towel distributors; statisticians; physically able to lift athletes in and out of water ability to operate time clock and stop watch; Navy seals or other military groups are a good source for lifters

Table Tennis Assistant – assist officials and venue coordinator with various tasks such as judge/score per table; ball shaggers to pick up loose balls; statistician for head table – great assignment for teenagers! (on-site training per event)

**Track Assistant** – assist officials and venue coordinator with running of track meet such as serving as statisticians, timers, lane judges, runners, water and towel distributors (on-site training prior to event)

**Transportation Assistant** – assist transportation committee chair with various tasks such as assist athletes up and down ramps while loading and unloading busses; tie down wheelchairs in bus; ability to withstand extremes in weather; on-site training provided in June 2014 regarding tying down techniques and back safety

**Water/Towel/Ice Assistant** – assist committee chair with various tasks such as pass out water and towels at all game sites; deliver ice to needed areas; spray athletes with spray bottles at outside venues; great assignment for teenagers!

**Weightlifting Weigh-in Assistant** – assist officials and venue coordinator with weigh-in of athletes such as recorders, transfer athletes onto scale and back in chair; must be able to assist with transferring of athletes from wheelchair to scale and back again; on-site training prior to event

**Weightlifting Assistant** – assist officials and venue coordinator with regular and quad weightlifting event such as spotters, timers, scorers, judges, and athlete lifters; must be physically fit, understanding of weightlifting, must be able to lift large amount of weights (on-site training provided)